



Application Period Opens: Sunday, March 1, 2026

Application Deadline: Tuesday, March 31, 2026, by 5:00pm AKST

Grant Award Range: Varies, typical range \$1,000 – \$5,000. Average award, \$2,500

Online Application: www.grantinterface.com/Home/Logon?urlkey=alaska

Palmer Community Foundation (PCF), an Affiliate of the Alaska Community Foundation (ACF), seeks applications from qualified, tax exempt 501(c)(3) organizations (or equivalents, such as Tribal entities, schools, and faith-based organizations) that support charitable organizations and programs in the greater Palmer area and the Matanuska River watershed communities of Butte, Sutton, Chickaloon, and Glacier View, collectively referred to as the PCF service region. Grants may support a broad range of community needs, including, but not limited to health and wellness, education, the great outdoors, arts and culture, and community development.

Ineligible organizations or activities: Individuals, for-profit, 501(c)(4), 501(c)(6), and non-Alaska based organizations, private or family foundations, state and federal government agencies, and ad hoc groups without a tax-exempt legal status are not eligible for competitive grants. Applications for religious indoctrination or other religious activities, endowment building, deficit financing, fundraising, lobbying, electioneering, or activities of political nature will not be considered, nor will proposals for ads, sponsorships, or special events (e.g., fundraisers), and any proposals which discriminate as to race, gender, marital status, sexual preference, age, disability, creed, or ethnicity.

Exceptions: In selected cases, projects undertaken by organizations that normally fall outside the above guidelines may be able to receive funding. Examples include faith-based organizations whose proposal impacts the broader community, and units of government whose proposal extends beyond the traditional governmental functions that impact the broader community.

Fiscal Sponsorship: Ineligible organizations may be able to receive funding for projects if they seek support from a qualified organization who is willing to provide fiscal sponsorship. Fiscal sponsors must agree to take legal and fiscal responsibility for accepting grant funds from PCF on behalf of the ineligible organization. A letter from the fiscal sponsor must be submitted with the application for the project to be considered. Review the fiscal sponsor letter template below for complete requirements.

Grant projects must be completed within one year of award and are subject to the grantee completing an online grant agreement signifying acceptance of the terms and conditions of the grant. A final grant report must be submitted online by the assigned due date. Deadlines and report forms are posted in the online grant system. Inclusion of photographs of grant projects in action and materials that mention the PCF grant award are encouraged in final reports.

Evaluation Criteria

The PCF Grants Committee is composed of all-volunteer Advisory Board and additional community volunteer reviewers. The committee facilitates a fair and transparent review process. Each committee member reviews and evaluates all eligible applications using a pre-established scoring matrix.



Preference is given to organizations that have not previously received a PCF grant and to proposals which impact a broad range of Palmer area residents.

Evaluation criteria include but are not limited to the following:

- Clarity of the proposed project and measurability of the proposal goals
- Measurable outcomes achievable within required timeline
- Ability to complete the project with current resources and/or demonstration of additional sources of support, collaboration, and cooperation
- Number of people served in the PCF service region
- Detailed project budget that aligns with and supports the proposal narrative

Application Deadline

Grant applications must be submitted via the link provided above by 5:00pm AKST on Tuesday, March 31, 2026.

Important Notes for Grantees

- **Required Online Grant Agreement:** If awarded, grantees must complete an online grant agreement signifying acceptance of the grant terms and conditions prior to release of the grant award.
- **Grant Project/Program Timeline:** Grant activities must be completed within one year of the award date, unless the PCF Advisory Board approves a timeline extension which must be requested 30 days prior to the original final report deadline.
- **Required Grant Report:** Online final reports are due within one year of the grant award date. All deadlines, grant agreements, and final reports are found on the online grants system.
- **Overdue Grant Report(s):** Grantees with overdue final reports for previous grant awards from either ACF or any ACF Affiliate Community Foundation, will remain ineligible for any current or future grants from ACF or any ACF Affiliate Community Foundations until final reports for previous awards have been submitted.

Questions?

Contact **PCF Program Manager, Garie Cowles**, at gcowles@alaskacf.org with **general grant questions**.

Contact ACF's Affiliate Program staff at affiliate@alaskacf.org or 907-334-6700 with **eligibility and online grant system technical questions**.



Fiscal Sponsor Letter Template

[Name of Fiscal Sponsor Organization]
[Address]
[City, ST ZIP Code]

[Name of Sponsored Organization]
[Address]
[City, ST ZIP Code]

[Date]

Palmer Community Foundation
PO Box 1241
Palmer, AK 99645

Dear Palmer Community Foundation,

This letter certifies that [Name of Fiscal Sponsor Organization] (the “Sponsor”) has agreed to be the fiscal sponsor for [Name of Sponsored Organization] (the “Applicant”) who submitted a grant application to the Palmer Community Foundation, an Affiliate of The Alaska Community Foundation (the “Foundation”), for the “[Name of Project]” project.

By signing this letter, Sponsor agrees to the following:

- Sponsor will take responsibility for accepting and dispersing any grant funds that are awarded to Applicant by the Foundation in support of the aforementioned project.
- By accepting any grant funds on behalf of Applicant, Sponsor certifies that (1) no tangible benefit, goods, or services were provided to anyone connected with Sponsor, and (2) this grant will not be used to satisfy the payment of any pledge or other financial obligation on behalf of the donor(s) per Section 6115 of the IRS Code.
- By cashing any grant checks, Sponsor guarantees the grant funds received will be used solely for the purposes approved by the Foundation.
- Any use of grant funds for purposes other than those specified in the grant application and the terms and conditions of the grant award must have the prior written approval of the Foundation.
- The Foundation reserves the right to require the return of grant funds if it deems that Sponsor or Applicant have not complied with the agreed use of funds, or any law or regulation affecting the grantee, grant, or the Foundation.

Sincerely,

[Authorized Representative Signature]

[Authorized Representative Name]
[Authorized Representative Title]